



introduction to towerbosch

at towerbosch we can arrange a beautiful ceremony / reception for your wedding or any special function.

our venue is any bridal couple's dream. this is not your standard venue needing thousands of rands to decorate. with the help of acclaimed designer, neil stemmet, (concept design & architecture) we have designed a space that is ready and beautiful to use, with no extra décor needed, ensuring that the bride has minimal costs and troubles to add to her day.

towerbosch is probably one of the most beautiful and child-friendly settings for lunch or intimate functions in the stellenbosch area. the thatch-roofed restaurant is situated in the bend of a mountain stream, flanked by nasturtium carpeted wood and sweeping lawns. the rock pool and playground will keep the children busy while adults can enjoy south african cuisine and estate wines. for wintry evenings a fireplace provides cozy and romantic warmth. in summer french sliding doors invites the outdoor magic in.





your wedding at towerbosch

congratulations and thank you for considering towerbosch as the perfect venue for your wedding day. we are very enthusiastic to share this beautiful journey with you leading up to the big day...

ceremony

if you choose to have your ceremony at towerbosch the following costs will apply: ceremonies under the gazebo or under the trees, with a carpet and chairs included, will be an additional R2000.

reception

a minimum of 30 guests and a maximum of 120 guests will comfortably enjoy their evening at towerbosch.

our venue is available from 09H00 and closes strictly at 24H00. arrangements to keep the venue later can be made up to 48 hours before the wedding.
the cost for hiring the venue after 24H00 is R1 700 per hour for a maximum of 2 hours.
(no extension after 02H00)

Venue Hire:

from 1 Feb 2012 – 31 Jan 2013

Fridays, Saturdays, Sundays and public holidays

30 – 60 guests – R12 000

61 – 120 guests – R16 000

Weekdays

30 – 60 guests – R8 000

61 – 120 guests – R10 000

Winter (May – August)

30 – 60 guests – R7 000

61 – 120 guests – R9 000



from 1 Feb 2013 – 31 Jan 2014

Fridays, Saturdays, Sundays and public holidays

30 – 60 guests – R14 000

61 – 120 guests – R18 000

Weekdays

30 – 60 guests – R10 000

61 – 120 guests – R12 000

Winter (May – August)

30 – 60 guests – R8 000

61 – 120 guests – R10 000

menu

please note: menu prices are just a guideline regarding the cost. all menu prices will be finalized only 2 months before your wedding date.

for your menu there are various options available, attached are the choices to choose from. special dietary requirements need to be discussed with our coordinator and any special menu requests can be discussed with our chefs.

Carmen van der Merwe, Towerbosch chef, can supply delicious, hand-crafted cupcakes.

(unfortunately no outside caterers may be used.)

dance floor and tent

a dance floor is created under a magical bedouin tent erected to the front of the restaurant. fairy lights and parcan mood lights are included. (no dancing allowed inside)

towerbosch tent cost: from 1 Feb 2012 – 31 Jan 2014

- from 1 Feb 2012 the tent is included in the venue hire. If you choose to exclude the tent a R2 000 rebate is applicable.

music

music is welcome. we have an audio receiver, compatible with an iPod and mp3 player, that is sufficient for background music but not for dancing / high volume music, as well as a microphone.



there is a restriction on the sound volume since there is a fully operational guesthouse on knorhoek. however, if you decide to book out the whole guesthouse, sound limitations may be discussed with the coordinator.

the bar

our comprehensively stocked bar (fully licensed) can be operated according to your wishes, as a cash bar, an open bar or with a limited bar tab.

special requests can be organized with our coordinator prior to your function date only knorhoek wines are sold at the venue. (R30 per bottle corkage on own wine) all our wines are available to taste in our tasting room and if your wedding is confirmed at towerbosch, you are welcome to a complimentary wine tasting to find the wines that best suit your taste and menu choice.

last rounds will be served between 23H30 and 23H45 and the venue closes strictly at 24H00 unless special arrangements have been made

staff (waiters)

to ensure quality service for you and your guests we suggest 1 waiter for every 10 - 12 guests.

waiters: R250 per waiter

barmen: R350 per barmen.

You will require two barmen for weddings exceeding 70 guests

damages and losses

the client is responsible for any damages caused by negligence to knorhoek and towerbosch property as well as damages incurred to hired goods.

to this end a **R2 000** breakage deposit will be added to your wedding quote. this is fully/partly refundable within 14 days after the wedding (depending on damages/losses incurred).

towerbosch and knorhoek wine estate and staff will not be held responsible for any personal items lost or injuries occurred whilst on the premises.



confirmation, cancellation and payment

once you have selected towerbosch for your special day a provisional booking can be made and will be held for 14 working days, thereafter it will be cancelled without further notice. a signed contract (final page of package) and a R5 000 deposit is required to secure the venue. (please refer to banking details for reference to be used)

in the case of a cancellation less than 6 months prior to the wedding date, no deposit will be refunded. In case of a cancellation within 3 months prior to the wedding date will result in a demand for the FULL payment of the venue fee.

the balance (and final guest count) must be paid 7 days prior to the wedding.

all outstanding monies, for example the bartab or extra wine ordered during the evening , must be settled the day after the function. 15% interest will be charged on overdue accounts.

please remember a 5% banking fee will be added to all accounts paid by credit card.

what we offer

(included in the venue hire)

except for our stunning venue...

- tables (mixture of dark brown antiques and white round/rectangular tables).
- chairs (mixture of dark brown antiques and white/grey-shaded chairs).
- venue cutlery and crockery
- glasses (standard bar glasses, one wine glass and one champagne glass.
- venue napkins (choose between 2 different vintage colours, or white damask)

our wedding co-coordinator will assist you with the following

- a site inspection of the venue and guesthouse.
- venue lay out and table setting.
- hire of additional items not supplied by us (small handling fee applicable).
- offer recommended supplier details.
- compile a detailed program/time schedule to ensure everything runs smoothly.
- coordinate events on your wedding day.
- send reminders of payments.



your own responsibility

- flowers and special décor items
- tablecloths if desired
- table numbers and seating plan (all stationary)
- projector/ screens, music
- wood for décor items such as fire balls

the venue is available from 09h00 (special arrangements can be made for earlier weddings)

accommodation at knorhoek guesthouse

when you confirm your wedding day at knorhoek guesthouse, the honeymoon suite will be complimentary (if available) and we can deliver a delicious breakfast tray to your room the next morning. **(please remember to book at the guesthouse.)**

we have eight beautifully decorated and individually appointed rooms with full breakfast included.

we offer you the following special package at Knorhoek Guest House, subject to availability. clients must personally enquire and confirm at the guest house

please note:

**ALL room keys, as well the honeymoon suite, must be collected before 17h00!
Light lunch snacks and refreshments by the guesthouse can be provided on the day of your wedding, given 48hours notice.**

honeymoon suite (attic room) FREE OF CHARGE	– room 8 (air-conditioned)
4 patio rooms (en suite with shower)	– rooms 1-4
2 attic rooms (en suite with bath)	– rooms 5 & 6 (air-conditioned)
family room: sleeps 4 (en suite with bath)	– room 7 (air-conditioned)

one night accommodation package (valid until 31 Oct 2012)

full amount:	R6 940 (excluding Room 8)
credit card payment	R6 940
bank transfer or cash	R6 250
DEPOSIT:	R2 000 when booking is made



special two night accommodation package (valid until 31 Oct 2012)

full amount: R 13 880
credit card payments: R 13 880
bank transfer of cash: R 11 700
DEPOSIT: R4 000 when booking is made

check in: 14H00 check out: 10H30

terms and conditions

- rates include VAT
- extra pax/children on sleeper couches to be discussed with guest house management
- extra nights are not included in package rates unless whole guest house is booked.
- this package applies to full payment only; no individual per room payments
- full payment 3 months prior to arrival
- guest house cancellation policy available on request

activities for your guests while staying at knorhoek

wine tasting, cellar tour by appointment
hiking, mountain bike trails, swimming, bird watching,
horse riding (PLEASE NOTE: needs to be arranged 4 days in advance to avoid disappointment)

banking details

account name: hannes van niekerk trust t/a Knorhoek wines
bank: fnb commercial bank
branch: tyger valley
acc. no: 622 587 12 556
branch no: 250 655

vat registration no: 4900115173
business registration no: T610/87



very important always state payment reference as follows;

- guesthouse deposit and date of function (for example: Ghouse 21.03.2010)
- towerbosch deposit and date of function (for example: Towerb.Wed21.03.2010)
- please fax or e-mail proof of payment and signed contract to:

michelle

fax: 021 865 2627

e-mail: office@knorhoek.co.za

terms and conditions

- please advise our wedding coordinator no later than 7 days prior to the wedding or function for any **additional changes**. The final guest count given to our wedding coordinator will be charged for and not the actual number attending on the day.
- arrangements for keeping the venue after 24H00 should be made at least 48 hours before the wedding. the venue is available until 02H00 latest.
- prices are subject to change due to inflation, supplier costs etc. please check in advance for possible price changes.
- please note that a 10% service fee will be added to your final food and beverage bill. This is not applicable to a cash bar.
- please note NO bar facilities will be available before a wedding ceremony except arranged non-alcoholic pre-ceremony drinks.
- should guests not be evacuated by 24h00, you will be billed for R1700 (overtime)



towerbosch in general

our chefs, westley and carmen, and wedding coordinator, lize, are driven by the passion in their hearts to do whatever possible to make your wedding a story-telling occasion lasting for many years to come...

we will go that extra mile for you and assist you in any planning and organization that may be needed.

be assured that the towerbosch team is as committed to your big day as you are!

kindest regards
the towerbosch team

lize beukes
wedding/function coordinator

tel:021 865 2114

fax: 021 865 2627

email: towerbosch@knorhoek.co.za

website: www.knorhoek.co.za



contract:

I /Wehave read and understood the terms and conditions for renting Towerbosch venue as laid out in the information stated (pages 7,8 and 9)

I/We , the undersigned , hereby accept these terms and conditions. I/We confirm our booking at Towerbosch venue for theday of themonth in year

Full names: Bride

Groom

Company.....

Contact number:

Email address:

Address:

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Signature:

Company: (If applicable)

Please email this page together with proof of payment of deposit to towerbosch@knorhoek.co.za and office@knorhoek.co.za or fax it through 021 865 2627